

Cath Elmer
Cardiff

RSK
Cardiff

May 2024

Dear Hiring Manager,

I am a second year Geology student at Cardiff University and am writing in response to a summer internship opportunity within the Environmental Impact Assessment team as advertised on Gradcracker.

Throughout my time at university, I have developed an appreciation for consultancy and the wider environmental sector through both exploring post-graduation career options as well as completing the Cardiff University career mentoring scheme. Following my conversations with my mentor, I have learnt much of the rewards of working in the sustainability sector as well as the challenges, including funding and resource constraints. I am now keener than ever to gain first-hand insight into life within a consultancy environment as well as broadening my knowledge about the environmental impact assessment (EIA) process.

It was a pleasure to recently spend some time discussing the work you do at RSK with current employees who I enjoyed meeting in the Centre for Student Life at Cardiff University. I was excited to hear about the commitment to all SDGs (sustainable development goals) and your approach to best support our planet moving into the future. The value you place on producing high quality work while prioritising your clients is something that I would love to be part of.

As illustrated in my CV I have had several part time roles over recent years. I have worked with the Co-Op for the longest part and this role has allowed me some financial independence as well as proven my ability to juggle often several shifts a week while maintaining excellent academic grades. I enjoy meeting customers and have certainly grown in confidence, being now happy to strike up conversation and be a welcoming member of the team. I know that RSK put their customers first and I believe I have the skills to build excellent working relationships and present your company professionally.

As well as being a confident communicator I also excel at teamwork. An integral part of my degree has been several challenging and enjoyable field trips including a week in North Spain looking at xxx and collecting data on xxx. This experience was one of the highlights of my studies to date. The team I worked with collaborated well and I know that drawing on the strengths of others is key and encouraging team moral when needed is something I place great importance on.

I look forward to the opportunity to discuss my suitability for the role with you further and thank you for your time and consideration.

Kind regards,

Cath Elmer