

## Sarah Jones

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MA History graduate with experience in heritage communication and community engagement. Working knowledge of museums, along with experience in events and exhibition planning developed through a placement with the National Museum Wales. Excellent communication and teamwork skills, now seeking a role in museum education.

### Education

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#### **MA History, Cardiff University** **2022 – 2023**

- Relevant modules - Sources and evidence: Advanced historical research skills, Heritage, community action and public engagement
- Projects - Dissertation on the impact of outreach work in schools in raising the aspirations of pupils to study history at a higher education level
- Result - Distinction

#### **BA History, Cardiff University** **2019 – 2022**

- Relevant modules – Approaches to history, Exploring historical debate, Digital games and the practice of history
- Result – 2:1

#### **Stroud High School and Sixth Form** **2012 – 2019**

- A Levels: History A, English Literature A, Sociology B, AS Psychology B
- GCSES: 9 x A\*-C, including maths, English and science

### Relevant Work Experience

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#### **Museum Exhibitions Assistant, National Museum Wales** **Jan 2022-June 2023**

- Assisted in the planning, monitoring and reporting on exhibition projects
- Effectively communicated with museum stakeholders to facilitate their support and contributions to exhibitions
- Ensured objects within the exhibitions were cared for and safeguarded appropriately
- Assisted the curator with planning object movement and object display
- Reviewed displays regularly to ensure they were engaging and informative for visitors
- Supported curator with a review project looking at display text for current exhibitions

#### **Volunteer Learning Facilitator, Royal Welsh Museum** **June - Aug 2021**

- Facilitated visits to the discovery centre in the museum including school groups and tour groups
- Engaged a wide range of audiences in the exhibitions
- Assisted visitors with object and general exhibition enquiries
- Monitored and evaluated exhibition content and adapted accordingly
- Completed a short research project into the Mametz Wood Conflict for a special exhibition

## Relevant Skills

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- Communication:** As a volunteer learning facilitator, I regularly dealt with enquiries from visitors of all ages and nationalities with regards to objects in the collection. It was important that I listened to the visitor, responding effectively to their question and gave information that was clear and factual.
- Working under pressure:** During my placement at the National Museum Wales I was given a research project for an exhibition that had to be completed before the exhibition was constructed. I had to prioritise effectively and be highly organised to ensure I met the deadline.
- Initiative:** In my role as student ambassador I noticed that lots of applicants asked about the types of jobs our graduates go on to. I suggested to my supervisor that it would be good to have some case studies to show applicants. We worked with our Student Futures team to produce a leaflet with case studies from SHARE graduates.
- Creativity:** Whilst volunteering at the Royal Welsh Museum I designed an activity trail for children to encourage them to engage with the objects. This included a booklet with activities for them to complete.

## Other Work Experience

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### **Sales Assistant, TESCO**

**2019 - Ongoing**

- Served and advised customers with their shopping lists, ensuring excellent customer service at all times
- Worked on the tills taking cash and card payments
- Managing stock on the shop floor and in the warehouse, arranging goods on displays and on shelves

### **Student Ambassador, Cardiff University**

**2021-2023**

- Representing the department of History, Archaeology and Religion at open days
- Engaged with potential students and their families to share experience of studying at Cardiff and assisting visitors in finding their way around campus

## Interests and other competencies

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**Languages:** Conversational Welsh, completed Welsh for Adults course up to Canolradd level

**Sport:** Active team member of Cardiff University Netball Club

**IT:** Excellent knowledge in Microsoft Office packages, Zoom and WordPress

**Historical reenactment:** Member of the Medieval Reenactment Society

**References available on request**